



Concordia
UNIVERSITY • SAINT PAUL

Date of Notice: June 9, 2009
Announcing the Availability
of the Following Faculty Position:

Dean

In the Department of

College of Arts and Sciences

Position Responsibilities:

The Dean is a member of the university faculty and serves as the administrative leader and the coordinator of financial matters and curriculum and instruction in the college.

The position of Dean of the College of Arts and Sciences (CAS) at Concordia University, St. Paul (CSP) is a tenure-track faculty role with full-time administrative responsibilities. The distribution of responsibilities include expectations as a year-round administrator, with 4 semester hours of teaching workload and 4 semester hours of scholarship/ service/advising workload. The Dean carries out the goals and vision of the university and its mission, under the President and Vice President for Academic Affairs, with specific focus on the mission, vision, and goals of the College of Arts and Sciences.

This position has a starting date of "as soon as possible."

Qualifications:

- Commitment to the [mission and values](#) of a Lutheran University
- Demonstrated leadership and management skills
- Strong team building skills and the ability to work effectively and collegially with others
- Earned doctorate in an area of study related to the college
- Highly developed skills in written and oral communication, human relations, and creative problem solving
- A commitment to enrollment growth in the college
- A commitment to ensuring quality academic programs in the college including alignment with professional organizations and accreditation processes
- A commitment to building diversity in the college

Additional Information:

Faculty Status:

Tenure Track

Job Type:

Full-time

Benefit Eligibility:

Full Benefits

Preferred Starting Date:

As soon as possible

Application Deadline:

Applications received prior to July 1, 2009 will be give preference

To apply please send an application letter, curriculum vitae, graduate transcripts, and three letters of recommendation to:

Via postal mail:

**Dr. Robert DeWerff
Vice President for Academic Affairs
Concordia University-St. Paul
275 Syndicate St. N., St. Paul, MN 55104-5494**

Via e-mail:

simon@csp.edu

Questions can be directed to **Jill Simon**, Executive Assistant to the Vice President for Academic Affairs, at **(651) 641-8730** or simon@csp.edu.

This position requires commitment to the mission of Concordia University, St. Paul. Concordia is an equal opportunity employer and encourages women and minorities to apply. However, because Concordia is an institution of the Lutheran Church-Missouri Synod, active members of Lutheran churches may be given preference.

See our website at <http://www.csp.edu/employment/>
or learn more about Concordia University-St. Paul at <http://www.csp.edu/>