

Verification Guidelines

Verification is the process by which the Financial Aid Office (FAO) at Concordia University, St. Paul (CSP) compares the information on the Free Application for Student Aid (FAFSA) with source-documents provided by the student and/or family to verify accuracy of FAFSA information.

The policies utilized in the Verification process by CSP are established by the U.S. Department of Higher Education to ensure full compliance of regulation standards.

During the Verification Process, CSP will determine accuracy of information in the Student Aid Report (SAR) and/or Institutional Student Aid Report (ISAR). Additional, CSP reserves the right to select student(s) for Verification (at any time during the year) for reasons including [but not limited to]: *Conflict of interest/information, unusually low/high income and/or asset information, change of dependency status, confirmation of citizenship, and/or substantial Expected Family Contribution (EFC) updates between academic year(s).*

Financial Aid may not be awarded and/or disbursed for students selected for Verification until ***all required documents are submitted and fully reviewed*** by the Financial Aid Office at CSP.

Verification documents may be mailed or faxed to:

Concordia University
Student Financial Services
1282 Concordia Avenue
St. Paul, MN 55104-5494
Fax: (651) 603-6298