



Concordia
UNIVERSITY · SAINT PAUL

Registrar's Office
1282 Concordia Avenue
St. Paul, MN 55104-5494
PH: (651) 641-8233
FAX: (651) 603-6144

Diploma Request

Date _____ ID or SS# _____

Student Name _____
Last First Middle Initial (Maiden)

Diploma name: _____
Please print clearly (name will be printed in all capital letters)

Daytime Phone (_____) _____ Email Address _____

Permanent Address: _____ Diploma to be sent to (if different than permanent address): _____

New Address? Yes No

Type of diploma: _____ Undergraduate (AA/BA)
_____ Graduate (MA)

Number of Copies _____

Diplomas cost \$25.00 per copy and take **4-6 weeks** to process. Payment must be received before diplomas are issued. Diplomas will not be released if there are any financial obligations at Concordia University.

Diplomas will be issued in our current design and show the most current signatures of school officials, so will not necessarily match a prior diploma.

SIGNATURE (required) _____

Comments:

If paying by credit card, complete the following information.

Circle: VISA MASTERCARD AM. EXPRESS DISCOVER

CC # _____ CVV2 Code _____ Exp. Date _____

CVV2 Code is now required. It is a 3 digit code from the back of the credit card.

OFFICE USE ONLY Initial _____ Date _____
