



# TRANSFER GUIDE

## Century College to Concordia University, St. Paul Medical Assistant Diploma and Bachelor of Arts in Health Care Administration

- ✓ **Step 1:** Complete the Medical Assistant Diploma at Century College. (51 cr)
- ✓ **Step 2:** Complete the remaining general education requirements not met by the diploma program through Century or CSP\* (24 cr)

General Education Requirements to complete the BA in Health Care Administration at CSP			
Century College		Credits	CSP general education requirement*
COMM 1031 Interpersonal Communication	<i>*required in Medical Asst. diploma</i>	(3)	Communication
BIOL 1024 Human Biology	<i>*required in Medical Asst. diploma</i>	(3)	Science
PSYC 1020 General Psychology	<i>*required in Medical Asst. diploma</i>	(4)	Social and Behavioral Sciences
Complete MnTC Goal 8 or COMM 1051 Intercultural Communication		3-4	Global Studies
Complete MnTC Goal 1 or ENGL 1022 Composition II		3-4	Writing
Complete MnTC Goal 4 (one course)		3	Mathematics
Complete MnTC Goal 6		4	Fine Arts (one course from two different areas)
Complete MnTC Goal 6		4	Literature
Complete MnTC Goal 9 (one course)		4	History and Political Science
HLTH 1020 Personal and Community Health		3	Health Science

- ✓ **Step 3:** Complete the final degree requirements at Concordia University, St. Paul to graduate with your Bachelor of Arts in Health Care Administration! (46 cr)

Concordia University, St. Paul BA in Health Care Administration Course Requirements	Credits
HCR 250 Leadership Communication	4
HCR 220 Epidemiological Foundations	4
HCR 350 Healthcare Diversity and Global Issues	4
HCR 400 Health Care Finance	4
HCR 425 Health Care Economics	4
HCR 435 Ethics and Decision Making in Health Care Environments	4
HCR 440 Legal Environment for Healthcare Managers	4
HCR 340 Health Care Information Systems	4
HCR 325 Compliance and Regulatory Requirements	4
HCR 300 Strategic Leadership of Resources, People, and Teams	4
<b>Required General Education &amp; General Elective Credits to complete the BA in Health Care Admin.</b>	
Theology: 2 courses, 3 credits each. Must be completed at CSP	6
General Elective Credit	0
<b>Minimum Total Credits to complete at CSP</b>	<b>46</b>
<i>*see <a href="http://www.csp.edu/transfer">www.csp.edu/transfer</a> for important transfer policies</i>	

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