

CAMPUS REOPENING GUIDELINES

FOR CONCORDIA UNIVERSITY, ST. PAUL

CLASSROOMS/ CLASS SIZE

- We will follow Centers for Disease Control (CDC) and Minnesota Department of Health (MDH) guidelines for social distancing, as well as allowable class sizes.
- Faculty and students must wear masks in hallways and when entering and leaving a classroom.
- If it is not possible to consistently maintain 6 feet of social distance in a class, masks must be worn in the class.
- Faculty are not required to wear masks while teaching, but need to maintain social distance and limit movement around the classroom.
- Faculty will require that students have consistent, assigned seats and consistent lab partners as well as limited rotation in labs (*this aids in contact tracing*).
- Faculty and students are responsible for providing their own masks and hand sanitizer.
- Classroom disinfectant kits will be available in each classroom.
- Faculty members will spray disinfectant on classroom surfaces when their class leaves and before the next class enters. When students from the next class enter, they will use a paper towel to clean off their table top, thereby knowing their space has been properly sanitized.
- Faculty and students who are ill should stay home.
- Accommodations will be available through Student Accessibility Services for students with underlying health conditions or who become ill.

Contact: <https://concordia.csp.edu/sas/>

- Faculty are encouraged to be gracious in dealing with students, and to refer them to Student Accessibility Services if they have not already contacted them. Faculty are encouraged to contact Student Accessibility Services (SAS) for guidance and support with accommodation plans. Documenting accommodations through SAS is important for university records and response.
- When students are required to engage in group work in class, they must all wear masks if six feet of social distancing cannot be consistently maintained. Work teams also have tools to meet virtually in Blackboard Collaborate, Google Hangout, Zoom, etc.
 - If a student comes to the classroom without a mask, faculty will direct the student to security to obtain one. Students cannot remain in class without a mask.

LABS

- CSP follows CDC MDH guidelines noted in the classroom section. Labs that do not allow for six feet of physical distance will require Personal Protective Equipment.
- In addition to face masks, departments will determine PPE lab needs as well as cleaning and disinfecting procedures.

PERFORMING ARTS

- In addition to CDC and MDH guidelines, faculty will follow guidance from professional organizations.
- Rehearsals and performances will be scaled to conform to guidelines.
- COVID-19 and safety education will be part of all performing arts student experiences.

FACULTY AND FACULTY OFFICES

- Office signs stating that a mask is required to enter the office will be available for faculty who want to utilize them. Faculty are encouraged to also use virtual office hours.
- If a faculty member becomes ill, his or her course will move online until the faculty member has recovered.
- Departments are strongly encouraged to have “back up” plans for courses in the event that a faculty member becomes ill and cannot teach online.
- Faculty are not allowed to move their courses online without permission from their department chair and dean.
- The COVID-19 Request for Reasonable Accommodation form (HR) is available for faculty who have underlying health conditions.

TRAVEL

- Reopening of international travel for university purposes will be announced at a later date.

FACULTY DEVELOPMENT

- Workshop and professional opportunities are available for faculty through the Curriculum and Instruction Center. <https://library.csp.edu/cic>

