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## HR ADVISOR June 2022



### Kerr's Korner

#### ***Talent Management Reviews***

***Please remember that talent management reviews are required for all employees and the deadline to have them turned into the HR department is Friday, July 1, 2022.***

*This process is our greatest opportunity to lift up the value of our employee's talents while also identifying areas for development and growth.*

*If you have questions regarding the process, procedures or need assistance in how to accurately assess your employee's performance please let me know and I will be happy to assist.*

***Please see the attachment for Talent Management Best Practices.***



### Employee Status Changes

***We have a lot of folks who have transitioned at CSP! Please join me in welcoming/celebrating our employees!***

#### ***New Hires:***

- *Megan Medellin - Enrollment Communication and Engagement Manager*
- *Sidney Burrell - Women's Soccer Assistant Coach*
- *Anna Gruen - Graduate International Admissions Counselor*
- *Benjamin Dipple - Graduate International Admissions Counselor*
- *Madee Weisner - Admissions Counselor*

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- Christopher Anderson - Student Financial Administrator
- Lauren Herr - Financial Aid Counselor
- Veronica Mashek - International Recruiter & Partnership Manager



### **Promotions:**

- Olivia Andrews - Director of Continuing Studies
- Brian Marek - Associate Director of HR - Operations
- Brian Evans - Assistant Professor and Program Chair for Marketing
- Nick Schroepfer - Director of Digital Marketing
- Loc Luong - Assistant Director of Student Engagement and Activities
- Sidney Burrell - Women's Soccer Assistant Coach
- Jacob Trippel - Assistant Professor and Program Chair for MBA

## **Notary On Campus**

**Julie Krinke and Brian Marek are now both certified as a notary in the state of Minnesota. Julie and Brian's offices are located on the 9th floor of Ries Tower in the HR Office. Please call or email to schedule an appointment with them.**

**Julie Krinke - [jkrinke@csp.edu](mailto:jkrinke@csp.edu), ext. 8223**  
**Brian Marek - [marek@csp.edu](mailto:marek@csp.edu), ext. 8229**



*A notary public is a person of integrity appointed by the Governor to serve the public as an impartial and unbiased witness. The most common function of the notary is to prevent fraud by witnessing and attesting that a person signing a document is authentic.*

## **BearPath Training**

*Please look for an email from Cassidy Leininger to attend training with Melissa Stepan on BearPath (new upgrade from CSP Connect). Melissa will be touching on pay stubs, job information and tax forms. The main focus will be*

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***Please reach out to Cassidy Leininger - [cleininger@csp.edu](mailto:cleininger@csp.edu) if you have any questions or did not receive an invitation to attend this training.***

## Stay Up to Date on Routine Care!

*Thanks to your Concordia Health Plan, your Grand Rounds Health benefit is available at no additional cost. From routine cancer screenings to flu shots, Grand Rounds Health will help you get the right care the first time by finding you in-network doctors with the highest safety ratings. We'll even book your appointments for you. Say goodbye to unnecessary exams and fees.*



Find in-network  
doctors with the  
highest safety ratings.



Find pharmacies  
and/or provider offices  
offering vaccines.



Teach you how to  
care for lots of health  
issues at home.

***Get started [here!](#)***

## Stay on Track with Emergency Savings

*You're on your journey to financial wellness. You've left the station with a budget as your map, and it's full steam ahead to improving your finances. When suddenly there's something on the track ahead! It's an unexpected car repair, medical expense or appliance purchase. What do you do?*

*That's why an emergency savings fund is SO important. It helps you stay on track even when something unexpected is in your path.*

*Learn all about establishing and maintaining an emergency savings fund at our upcoming webinar! Join Financial Educator Laura Scheer for a webinar, **"Emergency Savings,"** June 16 at 10 a.m. or 4 p.m. CT. Register **[HERE](#)**.*

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## Internal Opportunities

***Please see our internal opportunities below. If you are interested in applying, please visit <https://www.schooljobs.com/careers/concordia>***

- *Donor Relations Associate*
- *Contracted Faculty of Practice: EdD and PhD Kinesiology Dissertation Advisors and Committee Members*
- *Financial Aid Counselor*
- *Enrollment Processing Specialist*
- *International Student Advisor*

## Upcoming Key Dates

***June 14, Tuesday:*** BearPath Training in Meyer Hall 215 10am-11am

***June 15, Wednesday:*** BearPath Training in Ries Tower 913A+B 10am-11am

***June 16, Thursday:*** BearPath Training ZOOM Session 3pm-4pm

***July 4, Monday:*** Offices Closed

## June Recipe

### ***Creamy Taco Dip***

*Prep time: 15 minutes*

*Total time: 15 minutes*

*Yield: 20 servings*

<https://www.tasteofhome.com/recipes/creamy-taco-dip/print/>

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## Office Hours

### HR Hours of Operation

8:30 a.m – 4:30 p.m.

RT 900

*Questions or comments  
regarding the Human  
Resources Advisor can be  
directed to Cassidy  
Leining: [cleining@csp.edu](mailto:cleining@csp.edu)  
or 651-641-8721*



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