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## HR Department Spotlight May 2022



### Volume -1 Issue - 2

***Welcome to the May issue of "HR Department Spotlight".***

*In this monthly "Spotlight" we will highlight a specific department at CSP, their great employees, and some information regarding their function, goals, and fun facts.*

*We hope you enjoy it and maybe next month, it will be your department!*



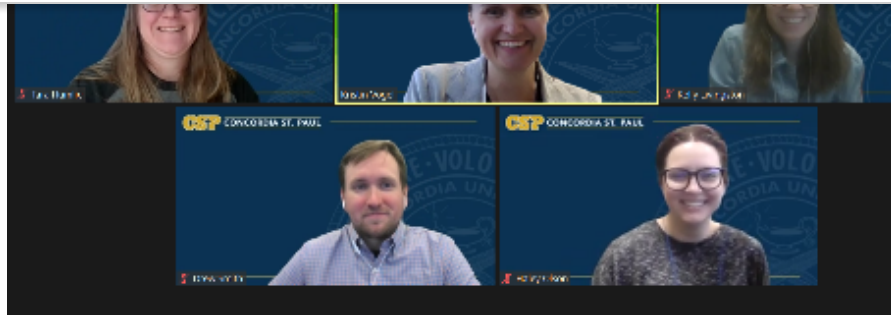
## Let's Meet the Department of Enrollment Systems and Operations

### ***The function of the department***

*Support the enrollment of new students from prospect to matriculation through processing, system management and operational coordination.*



## Let's Meet the Team



***There are a total of 5 current employees in the department, with 3 new employees starting 5/17, 5/23 & 7/7.***

***Kristin Vogel***  
***Director of Enrollment Systems and Operation***  
***19 years of service to CSP***

Leading the Operations team, Enrollment Data Analytics & Systems (Slate) and Academic Program Research

**Fun fact:** I help coordinate CSP's presence at the LCMS Youth Gathering and I've attended 9 Youth Gatherings as a student and exhibitor!

***Tara Humlie***  
***CRM Administrator***  
***17 years of service to CSP***

Implement, troubleshoot, and maintain our CRM (Slate), manage admissions data, assisting the admissions office in system needs

**Fun fact:** I was a Director of Parish Music major at CSP and still am involved in Church Music.

***Haley Olson***  
***Enrollment Processing Manager***  
***7 years of service to CSP***

Application file management and document processing for our Traditional Undergraduate, PSEO, Accelerated Nursing, and Master's in Education applicants.

**Fun fact:** My husband and I are both CSP alumni and were tour guides together in the Office of Admissions. Our 8-year-old son already has his heart set on being a future Golden Bear!

***Kelly Livingston***  
***Data Operations Coordinator***  
***4 years of service to CSP***

assistant supervision, and misc. file and data processing.

**Fun fact:** I am a twin!

**Drew Smith**

**International Enrollment Processing Specialist**  
**4 weeks of service to CSP**

International student application and I-20 file processing.

**Fun fact:** I've worked with two CSP staff members in former education roles.

**Benjamin Dipple**

**Graduate International Admissions Counnselor**  
**Joining the CSP Team May 17, 2022**

**Madee Weisner**

**Data Operations Coordinator**  
**Joining the CSP Team on May 23, 2022**

**Anna Gruen**

**Graduate International Admissions Counselor**  
**Joining the CSP Team July 7, 2022**

## Significant Achievement by the Department

*In the last year, we have successfully implemented our new CRM, Slate by Technolutions. Slate has created many efficiencies for the 100,000+ student records we manage!*



*As the first point of contact with the CSP, we pride ourselves on creating a streamlined, accurate enrollment journey for new students. We also love creative problem-solving and collaborating with other departments to serve our students.*



## Department's BIG Goal

*To continue leveraging Slate and create consistent processes among student populations.*



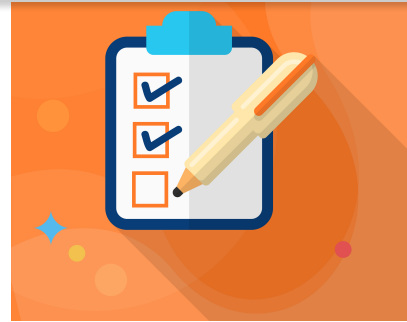
## Hidden Department Fun Fact

*Everyone on our team has attended a Lutheran School (grade school, high school and college) combined we have 50 years of Lutheran School education!*



## Skill Set Needed to Work in the Department

- *Strong commitment to the student experience*
- *Attention to detail*



## Office Hours

### HR Hours of Operation

8:30 a.m – 4:30 p.m.

RT 900

*Questions or comments*

*regarding the HR*

*Department Spotlight can*

*be directed to Julie Krinke*

*jkrinke@csp.edu or 651-*

*641-8224*



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