

Class of 2025 COMMENCEMENT



Graduate,

Your commencement ceremony is just a few days away and we are so excited to celebrate with you and your family **in person**.

Since there is **no graduation walk-through**, we want to share important Commencement Day instructions with you.

Location: Gangelhoff Center - [235 Hamline Ave. N., St. Paul, MN 55104](#)

Ceremony Date & Time: Student's assigned date and time

Graduate Arrival Time: 45 to 60 minutes prior to ceremony

Ceremony Length: Approximately 70-90 minutes

Live Stream and Live Caption Links: Located on the [Commencement Website](#) the day of your ceremony.

Please arrive dressed in graduation attire (unless you are picking it up at the venue), wear lighter clothing underneath and comfortable shoes. Please reference [this venue map](#) for additional details.

GRADUATE INSTRUCTIONS

The ceremony will begin ON TIME. Please make every effort to arrive 45 minutes to 1 hour before your ceremony, especially if you are picking up attire.

STEP 1: ENTER THROUGH GRADUATE CHECK-IN DOORS

Enter the designated "**Graduate Check-In**" doors outside of the Gangelhoff Center. Select the check-in line that corresponds with the first letter of your LAST name. Please provide

identification (driver's license or CSP id) to ensure a quick check-in process.

STEP 2: CARD DISTRIBUTION & HONORS

A CSP representative will hand you a card at check-in that shows your degree and assigned row and seat. **Do not lose this card.** If you qualify for honors, you will receive your medallion at this time as well.

STEP 3: FIND YOUR SEAT

Once you have checked in, proceed to the attire table (if applicable) or directly to your assigned seat. You will find a program and gift from the Alumni Association there. We encourage you to remain in the graduate seating section until the ceremony begins. Faculty will be nearby to assist you with questions.

STEP 4: DEGREE AWARD DETAILS

Prior to being recognized on stage, you will be instructed to stand and your degree will be conferred. Your degree is listed on the white card. The Honor Marshal will motion your row to stand and direct you to the stage. **DON'T FORGET TO BRING YOUR CARD.** Hand your card to the professional card reader and when prompted, proceed to walk towards President Friedrich, who will hand you a diploma cover. Handshakes or fist/elbow bumps will not be permitted.

STEP 5: INDIVIDUAL PICTURES

A professional photographer will take a picture when you receive your diploma cover. Immediately exit the stage, as you will be directed for an individual picture opportunity before returning to your seat. Please [pre-register at this link](#) to ensure you receive your proofs 10-14 days post-ceremony.

STEP 6: RECESSIONAL

At the conclusion of the ceremony, the Honor Marshal will lead the recession. You may carry your belongings with you or can return for them after the recession. Please instruct your family and friends to remain in their seats during this time and determine a meeting place after the recession.

HELPFUL TIPS

- The cap/tam is an essential part of academic attire and should be worn at all times.
- Please wear your DEGREE tassel with 2025 charm draped over the left front quarter of the cap.

GUEST INSTRUCTIONS

STEP 1: GUEST ENTRANCE

Enter the designated **GUEST ENTRANCE** doors at the Gangelhoff Center. Graduates must enter the **GRADUATE ENTRANCE ONLY** doors.

STEP 2: TICKETS

A PDF copy of your guest tickets was sent to the email used to place the order. Please forward tickets to those not arriving with you as no person age 3 and older will be admitted without one. Once the paper or electronic tickets are scanned, locate main floor or bleacher seating.

STEP 3: SEATING & CEREMONY EXPECTATIONS

Please silence your phones, minimize talking during the ceremony, and hold your applause and cheering until all graduates have crossed the stage. Guests should remain seated throughout the entire ceremony, including during the recession. Make plans to reconnect with your graduate inside.

STEP 4: CAMPUS PARKING & DIRECTIONS

Designated **handicap parking** is available in **Lot C**, located off Hamline Ave., and directly behind the Gangelhoff Center. Individuals with limited mobility can be dropped off at the corner of **Marshall and Hamline**, in the designated **“Drop Off” zone**. Stopping on Hamline Ave. is NOT permitted. Drivers should immediately locate parking in Lot D off Marshall Ave. or in Lots H or E, located off Hamline Ave. The campus map and directions can be found [here](#).

Flowers will be available to purchase for your graduates. Concessions and beverage sales are not provided. Please plan accordingly.