Normandale Community College: Associate of Applied Science in Business Management to Concordia University, St. Paul: Bachelor of Arts in Business Administration Online

Transfer Guide is based on the 2025-2026 Academic Catalog and may be subject to change

✓ Step 1: Complete the below general education courses in your Associate's Degree:

If you are MnTC complete, all general education requirements except for Theology will be met

General Education Equivalencies		
Normandale General Education Courses	**Credits**	**How it transfers to CSP***
ENGC 1101 College Writing	4	Communication General Education Area
COMM 1101 Fundamentals of Public Speaking OR COMM 1111 Interpersonal Communication OR COMM 1121 Small Group Communication[1]	3	Communication General Education Area OR General Elective Credit[1]
ECON 2202 Principles of Macroeconomics OR ECON 2201 Principles of Microeconomics[2]	3	Social Science General Education Area OR General Elective Credit[2]
All remaining General Education Courses	10	Elective - applied towards minimum 120 required credits*

✓ **Step 2**: Complete the below major courses in your Associate's degree.
*A minimum of 50% of the major course requirements must be completed at CSP

Major Course Equivalencies		
Normandale Major Courses	**Credits**	**How it transfers to CSP***
ACCT 2251 Financial Accounting OR ACCT 1053 Accounting Fundamentals for Business[3]	4	BUS 320 Fundamentals of Accounting OR General Elective Credit[3]
BUSN 2155 Legal Environment of Business	3	BUS 400 Social Responsibility, Legal Implications, and Business Ethics
BUSN 2300 Principles of Management	3	BUS 200 Leading in Complex Organizations
BUSN 2400 Principles of Marketing	3	BUS 270 Modern Marketing
All remaining Major Courses	27	Elective - applied towards minimum 120 required credits*

✓ **Step 3**: Complete the following minimum requirements* at Concordia University:

Remaining General Education and Major courses requirements at Concordia University, St. Paul	Credits
Remaining General Education Requirements:	**22**
Theology: Must be completed at CSP	6
Humanities (2 Courses)	6
Social Science (2 Courses)	3
Mathematics	3
Science	4
Remaining Major Course Requirements:	**18**
BUS 220 Project Management	3
BUS 240 Leadership, Influence, and Negotiations	3
BUS 260 High Impact Digital Communications	3
BUS 300 Principles of Human Resource Management	3
BUS 335 Finance for Managers	3
BUS 370 Data Analytics and Visualization	3

Elective Credits to reach minimum requirement of 120*	20
Minimum Total Credits to complete at CSP	60

see reverse for important transfer policies

[1]CSP recommends students complete either COMM 1101 or COMM 1111 at Normandale as Small Group Communication is not a general education course at CSP. Students who complete COMM 1121 may have additional requirements to complete at CSP.

[2]CSP recommends students complete ECON 2202 as Microeconomics is not a general education course at CSP. Students who complete ECON 2201 may have additional requirements to complete at CSP.

[3]CSP recommends students complete ACCT 2251 at Normandale as ACCT 1053 will not fulfill the requirements of UBS 320 at CSP. Students who select ACCT 1053 may have additional requirements to complete at CSP.

Transfer Policies:
- The above transfer guide is intended for fully completed MnTC Goal Areas only. Partially completed goal areas will be subject to course-by-course evaluation and does not guarantee transfer to a specific CSP general education area.
- An overall GPA of 2.0 or higher and major GPA of 2.0 or higher is required. (Unless the course applies toward the major, all transfer credit is accepted with a grade of Pass 'P' and does not impact your CSP GPA.).
- A minimum of 120 credits is required to earn a bachelor's degree from CSP. A minimum of 30 credits must be successfully completed at CSP and a maximum of 90 credits will be accepted in transfer.
- A minimum of half of the major credit requirements must be successfully completed at CSP.
- Completion of the full MN Transfer Curriculum will fulfill all general education credits at CSP, with the exception of Theology.
- Students may have additional credits earned from attendance at other schools, please be sure to submit all transcripts.
- The courses listed above are current as of the corresponding Academic Calendar. Course requirements are subject to change.
- Please contact the Concordia University Office of Admissions for the most up to date information.

Guide approved by Registrar & SCS: xxxx
Guide expires one year from approval