

Normandale Community College: Associate of Science in Business Transfer Pathway to Concordia University, St. Paul: Bachelor of Arts in Business Administration Online

Transfer Guide is based on the 2025-2026 Academic Catalog and may be subject to change



Step 1: Complete the below general education courses in your Associate's Degree:

If you are MnTC complete, all general education requirements except for Theology will be met

General Education Equivalencies		
Normandale General Education Courses	Credits	How it transfers to CSP*
ENG 1101 College Writing	4	Communication General Education Area
COMM 1101 Fundamentals of Public Speaking OR COMM 1111 Interpersonal Communication OR COMM 1121 Small Group Communication ¹	3	Communication General Education Area OR General Elective Credit*
ECON 2202 Principles of Macroeconomics	3	Social Science General Education Area
MATH 1100 College Algebra	4	Mathematics General Education Area
MnTC Goal Area 3 Lab Course	4	Natural Science General Education Area
MnTC Goal Area 6 Course	3	Humanities General Education Area
All remaining General Education Courses	9	Elective - applied towards minimum 120 required credits*



Step 2: Complete the below major courses in your Associate's degree.

*A minimum of 50% of the major course requirements must be completed at CSP

Major Course Equivalencies		
Normandale Major Courses	Credits	How it transfers to CSP*
ACCT 2251 Financial Accounting	4	BUS 320 Fundamentals of Accounting
BUSN 2155 Legal Environment of Business	3	BUS 400 Social Responsibility, Legal Implications, and Business Ethics
BUSN 2300 Principles of Management	3	BUS 200 Leading in Complex Organizations
BUSN 2400 Principles of Marketing	3	BUS 270 Modern Marketing
All remaining Major Courses	17	Elective - applied towards minimum 120 required credits*



Step 3: Complete the following minimum requirements* at Concordia University:

Remaining General Education and Major courses requirements at Concordia University, St. Paul	Credits
Remaining General Education Requirements:	12
Theology: Must be completed at CSP	6
Humanities (2 Courses)	3
Social Science (2 Courses)	3
Remaining Major Course Requirements:	18
BUS 220 Project Management	3
BUS 240 Leadership, Influence, and Negotiations	3
BUS 260 High Impact Digital Communications	3
BUS 300 Principles of Human Resource Management	3
BUS 335 Finance for Managers	3
BUS 370 Data Analytics and Visualization	3
Elective Credits to reach minimum requirement of 120*	30

**see reverse for important transfer policies*

¹CSP recommends students complete either COMM 1101 or COMM 1111 at Normandale as Small Group Communication is not a general education course at CSP. Students who complete COMM 1121 may have additional requirements to complete at CSP.

Transfer Policies:

- The above transfer guide is intended for fully completed MnTC Goal Areas only. Partially completed goal areas will be subject to course-by-course evaluation and does not guarantee transfer to a specific CSP general education area.
- An overall GPA of 2.0 or higher and major GPA of 2.0 or higher is required. (Unless the course applies toward the major, all transfer credit is accepted with a grade of Pass 'P' and does not impact your CSP GPA.).
- A minimum of 120 credits is required to earn a bachelor's degree from CSP. A minimum of 30 credits must be successfully completed at CSP and a maximum of 90 credits will be accepted in transfer.
- A minimum of half of the major credit requirements must be successfully completed at CSP.
- Completion of the full MN Transfer Curriculum will fulfill all general education credits at CSP, with the exception of Theology.
- Students may have additional credits earned from attendance at other schools, please be sure to submit all transcripts.
- The courses listed above are current as of the corresponding Academic Calendar. Course requirements are subject to change.
- Please contact the Concordia University Office of Admissions for the most up to date information.

Guide approved by Registrar & SCS: **xxxx**
Guide expires one year from approval