



Concordia
UNIVERSITY • SAINT PAUL

SECTION I.

**For students beginning the orthotics and prosthetics curriculum at Century College:
Required Contract for Century’s Orthotics and Prosthetics Clinical Applications Program**

*Note: Students should receive a copy of: 1) MS-Orthotics and Prosthetics degree sheet from Concordia University-St. Paul, and 2) A flow chart which is based upon whether they have a previously-awarded bachelor’s degree or not.

Date: _____

Student Name (Print): _____

Concordia University/Century College Representative (Print): _____

Student: Please initial next to each statement to confirm your understanding of the Concordia University/Century College consortium and how it influences your education within the orthotics and prosthetics curriculum.

_____ I understand the Clinical Applications Diploma coursework is not accredited as an assistant-level program. My graduation with the diploma does not mean I graduated from an accredited program. Furthermore, I am unable to become an ABC-certified O&P Assistant solely through completion of the diploma. ABC certification requirements can be found on www.abcop.org.

_____ I understand I must complete all coursework within the Clinical Applications Diploma and the MS-Orthotics and Prosthetics degree in order to graduate from a CAAHEP-accredited program.

_____ I understand I will need a bachelor’s degree to be eligible for the MS-Orthotics and Prosthetics degree at Concordia University-St. Paul. If I decide to attend Concordia University-St. Paul to pursue their BS-Orthotics and Prosthetics degree, I understand Century College does not provide any counseling or guidance to Concordia University, St. Paul, regarding student acceptance procedures.

_____ I understand Concordia University-St. Paul and Century College have their own admissions standards. I must meet both standards separately in order to pursue the BS-Orthotics and Prosthetics degree and/or MS-Orthotics and Prosthetics degree.

_____ If I decide to attend Concordia University-St. Paul for the BS-Orthotics and Prosthetics degree, I understand I must meet all graduation requirements of Concordia University-St. Paul, including the BS-Orthotics and Prosthetics major coursework and general education coursework, in order to graduate with my bachelor’s degree.

_____ I understand my completion of the Clinical Applications Diploma does not mean automatic acceptance into the MS-Orthotics and Prosthetics Program. I must meet all prerequisite criteria for the MS-Orthotics and Prosthetics Program in order to be accepted into that program.

- _____ I understand the following requirements are prerequisites for entry to the MS-Orthotics and Prosthetics degree at Concordia University-St. Paul: 1) One of the following: General Psychology, Human Growth & Development, or Abnormal Psychology; 2) Physics with lab; 3) Biology with lab; 4) Chemistry with lab; 5) Human Anatomy & Physiology with lab; 6) Statistics; 7) 3.0 GPA from my undergraduate degree or completion of BSOP from Concordia University-St. Paul; and 8) Completion of Orthotic and Prosthetic Clinical Applications Diploma or ABC Orthotic and Prosthetic Assistant Certification.
- _____ I understand a grade of C or higher is required within the prerequisite coursework.
- _____ I understand a grade of C- within a prerequisite course does not meet the requirement of a “C” grade or higher. If I earned a C- grade (or lower) within a prerequisite course, I understand I will need to re-take that course until I achieve a C grade or higher. I understand by having any C- (or lower) grades, it will affect my admission into the MSOP program.
- _____ I understand the DARS report I receive from Century College does not list pluses or minuses for previously earned grades. For example, if I earned a C- in statistics at a previous institution, the Century (or another MnSCU institution) DARS report will list a C grade due to their current policies and procedures for listing grades within the DARS reports. It is my responsibility to review my personal transcripts to understand the grades I earned, and re-take any C- grades (or lower) for prerequisite courses to ensure I have earned the required grades. I will not rely on DARS reports only as my method for confirming previously-earned grades.
- _____ I understand the necessary coursework I need to complete in order to earn the MS-Orthotics and Prosthetics degree at Concordia University-St. Paul if I decide to pursue that degree in the future.
- _____ I understand I will need to complete an NCOPE accredited residency program upon conclusion of the MS-Orthotics and Prosthetics degree in order to become an ABC-certified practitioner. ABC certification requirements can be found on www.abcop.org and residency information can be found at www.ncope.org.
- _____ I understand the academic requirements to pursue my career goals within the orthotics and prosthetics field through the Century College-Concordia University, St. Paul consortium. I can refer to the flow chart I received which provides the educational pathway to achieve my career goals.
- _____ I understand I can contact Century College or Concordia University-St. Paul representatives at any time to discuss any questions about the program and my remaining academic requirements.



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SECTION II.

**For students beginning the orthotics and prosthetics curriculum at Concordia, St. Paul:
Required Contract for Concordia, St. Paul’s BS Orthotics and Prosthetics Clinical
Applications Program Program**

*Note: Students should receive a copy of: 1) MS-Orthotics and Prosthetics degree sheet from Concordia University-St. Paul, and 2) A flow chart which is based upon whether they have a previously-awarded bachelor’s degree or not.

Date: _____

Student Name (Print): _____

Concordia University/Century College Representative (Print): _____

Student Signature: _____

Date: _____

Concordia University/Century College Representative Signature: _____

Date: _____

Student: Please initial next to each statement to confirm your understanding of the Concordia University/Century College consortium and how it influences your education within the orthotics and prosthetics curriculum.

_____ I understand Concordia University-St. Paul and Century College have their own admissions standards. I must meet both standards separately in order to pursue the BS-Orthotics and Prosthetics degree due to the shared coursework for the BS-Orthotics and Prosthetics major.

_____ I understand I must meet all graduation requirements of Concordia University-St. Paul, including the BS-Orthotics and Prosthetics major coursework and general education coursework, in order to graduate with my bachelor’s degree.

_____ I understand Concordia University-St. Paul cannot be held liable for providing me with their portion of the BS-Orthotics & Prosthetics coursework even if I have not been accepted to the Orthotics and Prosthetics Program at Century College.

_____ I understand it is my responsibility to contact Century College in a timely manner to gain admission into their university and into their Orthotic and Prosthetic Programs.

- _____ I understand Concordia University-St. Paul does not provide any counseling or guidance to Century College representatives regarding Century College's acceptance procedures into their Orthotics and Prosthetics Programs.
- _____ I understand that my completion of BS-Orthotics and Prosthetics coursework at Concordia University-St. Paul does not mean I will earn the BS-Orthotics and Prosthetics degree since Century College coursework is necessary to complete the full major. If I do not complete the Century College coursework, which is part of the major, I cannot earn the BS-Orthotics and Prosthetics degree from Concordia University-St. Paul.
- _____ I understand that my completion of BS-Orthotics and Prosthetics coursework at Concordia University-St. Paul does not guarantee me a spot within the Orthotics and Prosthetics Programs at Century College.
- _____ I understand the BS-Orthotics and Prosthetics degree is not accredited as an assistant-level program. My graduation with the degree does not mean I graduated from an accredited program. Furthermore, I am unable to become an ABC-certified O&P Assistant solely through completion of the degree. ABC certification requirements can be found on www.abcop.org.
- _____ I understand my completion of the BS-Orthotics and Prosthetics degree does not mean automatic acceptance into the MS-Orthotics and Prosthetics program. I must meet all prerequisite criteria for the MS-Orthotics and Prosthetics program in order to be accepted into that program.
- _____ I understand the following requirements are prerequisites for entry to the MS-Orthotics and Prosthetics degree at Concordia University-St. Paul: 1) One of the following: General Psychology, Human Growth & Development, or Abnormal Psychology; 2) Physics with lab; 3) Biology with lab; 4) Chemistry with lab; 5) Human Anatomy & Physiology with lab; 6) Statistics; 7) 3.0 GPA from my undergraduate degree or completion of BSOP from Concordia University-St. Paul; and 8) Completion of Orthotic and Prosthetic Clinical Applications Diploma or ABC Orthotic and Prosthetic Assistant Certification.
- _____ I understand a grade of C or higher is required within the prerequisite coursework.
- _____ I understand a grade of C- within a prerequisite course does not meet the requirement of a "C" grade or higher. If I earned a C- grade (or lower) within a prerequisite course, I understand I will need to re-take that course until I achieve a C grade or higher. I understand by having any C- (or lower) grades, it will affect my admission into the MSOP program.
- _____ I understand the DARS report I receive from Century College does not list pluses or minuses for previously earned grades. For example, if I earned a C- in statistics at a previous institution, the Century (or another MnSCU institution) DARS report will list a C grade due to their current policies and procedures for listing grades within the DARS reports. It is my responsibility to review my personal transcripts to understand the grades I earned, and re-take any C- grades (or lower) for prerequisite courses to ensure I have earned the required grades. I will not rely on DARS reports only as my method for confirming previously-earned grades.

- _____ I understand the necessary coursework I need to complete in order to earn the MS-Orthotics and Prosthetics degree at Concordia University-St. Paul if I decide to pursue that degree in the future.
- _____ I understand I must complete all coursework within the BS-Orthotics and Prosthetics degree and the MS-Orthotics and Prosthetics degree in order to graduate from a CAAHEP accredited program.
- _____ In order to be eligible for a residency, I must have successfully completed all coursework including the capstone project.
- _____ I understand I will need to complete an NCOPE accredited residency program upon conclusion of the MS-Orthotics and Prosthetics degree in order to become an ABC-certified practitioner. ABC certification requirements can be found on www.abcop.org and residency information can be found at www.ncope.org.
- _____ I understand the academic requirements to pursue my career goals within the orthotics and prosthetics field through the Century College-Concordia University, St. Paul consortium. I can refer to the flow chart I received which provides the educational pathway to achieve my career goals.
- _____ I understand I can contact Century College or Concordia University-St. Paul representatives at any time to discuss any questions about the program and my remaining academic requirements.



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SECTION III.

**For students beginning the MSOP (orthotics and prosthetics) curriculum at Concordia:
Required Contract for Concordia’s MS Orthotics and Prosthetics Program**

*Note: Students should receive a copy of: 1) MS-Orthotics and Prosthetics degree sheet from Concordia University-St. Paul, and 2) A flow chart which is based upon whether they have a previously-awarded bachelor’s degree or not.

Student: Please initial next to each statement to confirm your understanding of the Concordia University/Century College consortium and how it influences your education within the orthotics and prosthetics curriculum.

Date: _____

Student Name (Print): _____

Concordia University/Century College Representative (Print): _____

_____ I understand I must complete all coursework within the Clinical Applications Diploma at Century or have earned my ABC OP Assistant Certification and the MS-Orthotics and Prosthetics degree in order to graduate from a CAAHEP-accredited program.

_____ I understand I will need a bachelor’s degree **from a regionally accredited college** to be eligible for the MS-Orthotics and Prosthetics degree at Concordia University-St. Paul.

_____ I understand Concordia University-St. Paul has their own admissions standards. I must meet these standards in order to pursue the MS-Orthotics and Prosthetics degree.

_____ I understand I must meet all prerequisite criteria for the MS-Orthotics and Prosthetics program in order to be accepted into that program.

_____ I understand the following requirements are prerequisites for entry to the MS-Orthotics and Prosthetics degree at Concordia University-St. Paul: 1) One of the following: General Psychology, Human Growth & Development, or Abnormal Psychology; 2) Physics with lab; 3) Biology with lab; 4) Chemistry with lab; 5) Human Anatomy & Physiology with lab; 6) Statistics; 7) 3.0 GPA from my undergraduate degree or completion of BSOP from Concordia University-St. Paul; and 8) Completion of Orthotic and Prosthetic Clinical Applications Diploma or ABC Orthotic and Prosthetic Assistant Certification.

_____ I understand a grade of C or higher is required within the prerequisite coursework.

- _____ I understand a grade of C- within a prerequisite course does not meet the requirement of a “C” grade or higher. If I earned a C- grade (or lower) within a prerequisite course, I understand I will need to re-take that course until I achieve a C grade or higher. I understand by having any C- (or lower) grades, it will affect my admission into the MSOP program.
- _____ I understand the DARS report I receive from Century College does not list pluses or minuses for previously earned grades. For example, if I earned a C- in statistics at a previous institution, the Century (or another MnSCU institution) DARS report will list a C grade due to their current policies and procedures for listing grades within the DARS reports. It is my responsibility to review my personal transcripts to understand the grades I earned, and re-take any C- grades (or lower) for prerequisite courses to ensure I have earned the required grades. I will not rely on DARS reports only as my method for confirming previously-earned grades.
- _____ I understand the necessary coursework I need to complete in order to earn the MS-Orthotics and Prosthetics degree at Concordia University-St. Paul and that I must maintain a 3.0 GPA in these courses (Note: No D’s will be given in the MSOP courses).
- _____ I understand all coursework must be successfully completed (including the final Capstone course) prior to scheduling my residency. I will need to complete an NCOPE accredited residency program upon conclusion of the MS-Orthotics and Prosthetics degree in order to become an ABC-certified practitioner. Residency requirements can be found on www.abcop.org and residency information can be found at www.ncope.org.
- _____ I understand I can contact Concordia University-St. Paul representatives at any time to discuss any questions about the MSOP program and my remaining academic requirements.